



**DURHAM CATHOLIC
DISTRICT SCHOOL BOARD**
Learning and Living in Faith

Memorandum

To: Board of Trustees
From: Tracy Barill, Director of Education
Date: May 23, 2023
Subject: **Out of Province Travel**

Recommendation

Moved by _____, seconded by _____

“THAT the Durham Catholic District School Board (DCDSB) approve the attendance of up to two staff members to represent DCDSB at the 2023 Canadian Association of Communicators in Education (CACE) Annual Conference, scheduled from October 27-29, 2023, in Montreal, Quebec.”

Rationale

Up to two staff members from the Communications department are seeking approval to attend the 2023 Canadian Association of Communicators in Education Conference scheduled from October 27-29, 2023, in Montreal, Quebec. Individuals will participate in quality professional development designed to meet the needs of communications professionals. The conference will deliver inspiring keynotes, breakout sessions, and workshops in all facets of school communication, public relations, marketing, and public engagement.

TB/eb